

**MINUTES OF THE SAMREC WORKING GROUP MEETING**

**HELD ON 28 JULY 2016 AT 10:45**

**DELVILLE WOOD ROOM, MILITARY MUSEUM  
SAXONWOLD, JOHANNESBURG**

**Present:**                   **K Lomberg (Chairman)**  
                          **M Austin**                   **T Marshall**  
                          **M Breed**                   **S Mathuray**  
                          **R Croll**                   **J Nel**  
                          **T Flitton**                   **S Rupprecht**  
                          **J Luckmann**               **M Taylor**

**Apologies:**               **A Botha**                   **V Nxumalo**  
                          **J Botha**                   **J Odendaal**  
                          **A de Bruyn**               **K Redman**  
                          **V Deonarain**             **G Smith**  
                          **E du Toit**               **J Visser**  
                          **M Harley**               **J Whitley**  
                          **A Macfarlane**           **D Young**  
                          **S Magnus**

**In Attendance:**       **R van der Berg, SAIMM**  
                          **A Donnelly (Scribe)**

---

**1. WELCOME**

The Chairman welcomed everyone to the first meeting of the year and advised that the bulk of the meeting would be to review what had already been done.

**2. ACCEPTANCE OF PREVIOUS MINUTES**

The minutes of the meeting held on 19 November 2015 were accepted.

**3. MATTERS ARISING**

The summary list of key action items was not discussed.

**4. REVIEW OF SAMREC 2016 LAUNCH**

Mr Lomberg asked whether any comments had been received regarding the SAMREC 2016 launch. Regarding the Code, the following comments were noted:

- The file had been put on the website, together with the Companion Volume, and it had been circulated that way. Table I and Table II were still to be put on the website as Excel documents.

- Table I consisted of pictures, which made the search function more difficult. There were some problems with this document and it was suggested that a team should meet to discuss solutions around the search capability. The only other option was to put the document in landscape. It should be easier if it was put on as an Excel file.
- The date of compliance was 01 January 2017.
- In relation to the SANS Code, this was still being edited. Mr Lomborg believed that it would be some time before the Code was finalised.

Regarding the launch, Mr Lomborg reported that, thanks to the JSE, it had been spectacular event. The launch had not been as well-supported as expected, with only 40 people attending. All the photographs were available via Ms Moolla and some had been published on Facebook. Disappointment was expressed that there had not been a large enough media presence.

## **5. COMPANION VOLUME CONFERENCE REPORT BACK**

Members commented on this as follows:

- Dr Rupprecht believed that the majority of attendees at the conference had been "high level" people. He was concerned whether the message was getting through to the middle levels, which was where the majority of people writing CPR's resided.
- Mr van der Berg reported that 103 people had attended the Conference. From Conference feedback, the following comments were received:
  - 39 people believed that the Conference met its objectives
  - There had not been sufficient coverage on best practices in the industry
  - There was not enough elaboration of the changes
  - Presentations were pitched at entry level and not at the high level expected
  - There should be more events like this to review
  - The impact of SAMESG was not emphasised enough
  - The Conference was valuable
  - The Conference should be compulsory for all CPs due to the launch of the revised Code
  - The Conference was well-organised, enjoyable and the topics were very interesting
  - This should be a Conference held every three to four years, even to just give feedback on changes
- Mr Lomborg suggested that the possibility of having more events should be investigated. He also emphasised the need for training. The SAIMM did not provide any CP training and maybe this should be considered in conjunction with the GSSA and JSE, e.g. a one-day conference. Ms Flitton commented that the costs of attending such a conference would pose challenges for younger members, even if it did count towards their CPD points. She suggested that a webinar might be an alternative to make it more affordable. Mr van der Berg advised that the SAIMM would be hosting a morning session in September at R450 and that the costs were dependent on the type of event being held and the venue used. Mr Lomborg agreed that this should be investigated, but one of the complaints had been that the Conference was pitched at entry level, so there might have to be two sessions.

Dr Rupprecht responded that it had been difficult to get papers and there would have to be more external input in this regard, particularly on current affairs pertinent to the industry. He suggested that a sub-committee be formed to investigate offering training courses. Ms Flitton volunteered to be part of such a committee. Dr Rupprecht was asked to investigate the possibility of having such a course early in 2017 (to obtain CPD points), looking at using sponsored venues in order to keep the costs down. This sub-committee would meet before the end of August and feedback would be presented at the next SAMREC meeting.

**ACTION: Steve Rupprecht**

It was agreed that another Companion Volume Conference should be held in 2019.

## **6. OUTSTANDING ISSUES FOR SAMREC**

The following issues were addressed:

- The question of roadshows was discussed. Several “out of towners” had attended the Conference and it was suggested that more roadshows were needed in the outlying areas. The various roadshows that had been held to date were well attended.
- Regarding alignment with CRIRSCO, there had been a few minor issues, but these were not considered insurmountable. No serious misalignment issues had come out of the public consultation process.
- It was suggested that the format of the Companion Volume Conference could be changed to a formal debate in future.

## **7. CRIRSCO NEWS**

Mr Lomberg advised that Kazakhstan had become the 10<sup>th</sup> member of CRIRSCO. India would possibly also become a member late in 2016 or early 2017. Work was being done in getting China in as a member. Indonesia was also being considered. This year's CRIRSCO meeting was scheduled to be held in Jaipur, India.

## **8. GENERAL**

Regarding the SEC Guide 7 document, Mr Dixon would be co-ordinating a response on behalf of SAMREC and CRIRSCO. The SAMVAL Working Group would formulate their response. The Chairman invited SAMREC members who wished to get involved to contact Mr Dixon.

**ACTION: All Members**

There was discussion on how the SAMREC Working Group would function going forward. The current requirement in terms of the SSC mandate was to hold a minimum of two meetings per annum. SAMVAL had earlier proposed having their next meeting on 24 November and it was suggested that SAMREC follow suit. In line with SAMVAL, SAMREC also agreed to schedule four meetings per annum, to be held on the same dates as the quarterly SSC meetings.

**ACTION: Raymond v/d Berg**

A query was raised as to whether the Companion Volume Conference presentations would be put on the SAMCodes website. Ms Marshall confirmed that a major revamp of the website was currently in progress. The website should be fully operational by September and all that information would be included. Mr van der Berg advised that members should see a Dropbox invitation within the next week, where people could download what they needed before it appeared on the website. The material from those presenters who had given permission would be on there, but others were still outstanding.

The SAIMM wanted to have a dedicated journal for Codes and had asked SAMREC to identify suitable papers. This information should be given to Mr Lomborg before the end of the week.

It was suggested that the new website should be mobile-friendly.

There was a possibility of having more roadshows in Natal and Limpopo. It was suggested that SAIMM branches could also more involved. Mr van der Berg agreed to liaise with the Branch Chairman in Natal.

**ACTION: Raymond v/d Berg**

Mr van der Berg raised the issue of the appointment of SAMREC Office Bearers. He suggested that SAMREC should follow the same route as SAMVAL, i.e. that that this should be reviewed annually. If members did not volunteer or nominate new candidates, the present incumbents – if they were so willing – would automatically continue in their positions. If there were new volunteers or nominees, these would be voted for by the members of the working group. This proposal would also assist with continuity issues. It was proposed that this annual review would take place during the last meeting of the year, i.e. November.

It was suggested that, for this particular cycle, the office bearers should maintain their positions for an extended period of 18-24 months and thereafter there should be an annual review. All agreed.

**8. CLOSING**

The Chairman closed the meeting and advised that the next meeting would be held on 24 November 2016.

**SUMMARY OF KEY ACTION ITEMS**

**Steve Rupprecht:**

Form sub-committee on training & report back at November meeting

**Raymond van der Berg:**

Schedule quarterly meetings in line with SSC  
Liaise with Natal branch chairman re roadshows

**All Members**

Any member with input to SEC Guide 7 response to liaise with Roger Dixon