

**MINUTES OF THE SAMESG WORKING GROUP MEETING**  
**HELD ON 07 MAY 2015 AT 13:00**  
**IN THE DELVILLE WOOD ROOM, MILITARY MUSEUM**

**Present:** Sarah Dyke (Chairperson)

Ken Davies  
James Cross  
Teresa Steele-Schober

**Apologies:**

Anneli Botha  
Annelie de Bruyn  
Hermien Botes  
Nerine Botes  
Alan Cochrane  
Simon Clarke  
D Kativu  
Briony Liber

Daniel Limpitlaw  
Naledi Moeketsi  
Gail Nussey  
Tania Orford  
Danie Otto  
Catherine Reichardt  
M Reichardt  
Ingrid Watson

**In Attendance:** Raymond van der Berg, SAIMM  
Ann Donnelly, Scribe

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**1. Welcome**

The Chairperson welcomed everyone to the meeting and advised that, following the meeting of 26 March, there had been some very good comments on what should be added to the document. All these additions had been incorporated into the draft document, which should now be wrapped up for submission to the SSC.

**2. Confirmation of previous minutes**

The minutes of the meeting held on 26 March 2015 were accepted as a true reflection of the meeting. Mr Davies advised that he had not received the minutes.

**3. Discussion of Draft ESG Guideline**

Page 1, second paragraph: The following paragraph had been added to the document, in line with what had been recommended at the previous meeting: *"The intention of this guideline is to ensure that reporting entities provide adequate information on ESG matters that relate to their influence on the reasonable and realistic prospects for eventual economic extraction in the extractive industries"*.

Page 1, third paragraph: Mr Davies commented that it should read: *"...for the mining **and** oil and gas industries in Southern Africa"*, as these were two separate codes.

Page 2, first paragraph: This should read: *"...and have contributed greatly through the development **of** industry..."*

Page 2, second paragraph: It was believed that more definition should be given around "Principles and Intentions of Agenda 21". The Chairman agreed that definitions need to be broadened.

Page 2, fourth paragraph: Mr Davies suggested that footnotes be included to point readers to more details. Another suggestion was that there should be an additional Appendix for this.

Page 2, sixth paragraph: Ms Dyke agreed to ask Ms Prosch to review this paragraph.

**Action: Ms S Dyke and Ms L Prosch**

Page 2, seventh paragraph: This should read: "*...that ESG related matters can affect...*"

Page 4, third paragraph: Mr Cross commented that there should be consistency regarding lower/upper case at the start of the numbered points, as well as with punctuation used at the end of each point. It was agreed that semi-colons should be used at the end of each point.

Page 4, third paragraph (i): The words "as the" should be removed.

Page 4, third paragraph (ii): Ms Steele-Schober suggested that this should read: "*Project evaluation phases...*". Mr van der Berg advised that most of the changes had been made by SAMREC and that any other changes should be done by 18 May 2015. Ms Dyke replied that this guideline was independent of Table 1 and would deal with how much information was needed. In terms of liability, a meeting would be held with Ms Orford to discuss this further.

**Action: Ms S Dyke and Ms T Orford**

Page 4, third paragraph (iii): Mr Davies queried whether the resource classifications were mapped geographically or geologically. Ms Steele-Schober replied that it would be geographically (sensitivity and maybe with overlay), so it should read: "*...some ESG data will overlap all areas of a possible project target and will be mapped geographically*".

Page 4, third paragraph (iv): It was suggested that this clause be reworded to be grammatically correct.

Page 4, fourth paragraph: Mr Davies suggested the following addition to the first sentence regarding Public Reports: "*...quarterly reports and other reports included in JSE circulars, or as required by the Companies Act or other JSE rules*".

Page 4, Part II: Mr Davies suggested replacing the word "approval" with "consent". This would be written consent.

Page 5, Part III: This should read: "*The SAMREC and SAMOG Guidelines require that preparers of mining and oil and gas reports comply with this guideline*".

Page 5, Part V: SAMVAL should be removed from this clause.

Page 6, Date of Statement (4): "*The frequency of reporting for matters arising in this Guideline should reflect the same dates of appraisal as the SAM Codes, included in all new listings, and should consider information that, where relevant, is not older than 1 year from the time of reporting*". Ms Steele-Schober queried whether historical information, older than one year, could not assist to build up a picture behind the listing. She believed that, for a first listing, summarised and appropriate information could be useful and should be allowed. Some discussion followed. Mr Davies suggested the wording should be: "*...should consider all information, where it is relevant, including trends, historical site information and legacy issues*".

It was proposed that a further meeting be held on Thursday, 14 May 2015 at 09:30 in Mr Cross's offices at Tabacks Attorneys, 13 Eton Road, Parktown. Ms Dyke would inform all working group members of this meeting.

**Action: S Dyke**

Page 6, Date of Statement, Instructions (2): The words "*that is needed*" to be removed.

Page 6, Date of Statement, Instructions (3): This clause should be removed.

Page 6, Date of Statement, Instructions (4): This should be changed to read: "*...in addition to the information required as at the effective date, also disclose the date at which additional information is provided*". The last sentence of this clause should be removed.

Page 6, Part 2, Disclosure of ESG Parameters for Exploration (2.2): Under "Key plans, maps and diagrams", each reporting entity should define its zone of influence. In the second clause, Ms Steele-Schober suggested it should read: "*Describe the location of any sensitive...*".

Page 6/7, Part 2, Disclosure of ESG Parameters for Exploration (2.3): Under "Audits and reviews", there was a lengthy discussion on conformance and compliance requirements, after which the following wording was agreed: "*Provide a description of ESG system conformance and legal compliance audits undertaken during the reporting period including summary of impacts and management plans to address findings*". It was also suggested that this section be moved. A suggestion was made to remove the word "review" from the heading or to have two separate headings, i.e. "Compliance (legal)" and "Performance Audit (conformance)".

Due to time pressures, it was agreed to continue the guideline discussion at the next meeting.

#### **4. General**

There was no discussion.

#### **5. Closing**

The Chairperson thanked everybody for attending and the meeting ended at 14:00

#### **6. Date of Next Meeting**

The date for the next meeting was scheduled for Thursday, 14 July 2015.

### **SUMMARY OF KEY ACTION ITEMS**

#### **S Dyke**

Update changes to guideline and circulate to working group members  
Send meeting invitation to all members for 14 May 2015 (Tabacks, Parktown)  
Request L Prosch to review paragraph 6, Page 2  
Set up meeting with T Orford re liabilities